



**Admissions Department**  
**Sir George Monoux College**  
**Chingford Road**  
**Walthamstow**  
**London E17 5AA**

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**Fax: 020 8498 2466**  
**Email: admissions@george-monoux.ac.uk**  
**Website: www.george-monoux.ac.uk**

**Admissions opening times: 9.00am – 4.30pm**

# APPLICATION FORM 2010

Student ID		
Received Date:	NS Date:	2nd NS Date:

**Application to be submitted by Monday 1st March 2010**

**Please answer all questions.**  
**An incomplete application may not be processed.**

**CONTACT DETAILS** Please complete all sections clearly in blue or black ink. If you need any assistance in completing the application form please contact the Admissions Department.

Family Name:	Date of Birth: _____ Day / Month / Year
Forenames:	Gender: Please tick Male <input type="checkbox"/> Female <input type="checkbox"/>
Home Address:	Telephone No:
	Mobile No:
	E-mail Address:
Post Code:	Have you been living in the UK or EU within the last 3 years? Please tick Yes <input type="checkbox"/> No <input type="checkbox"/>
Nationality:	Are you an Asylum Seeker? Are you a Refugee? Please tick Yes <input type="checkbox"/> No <input type="checkbox"/>
Date of Arrival in UK: _____ Day / Month / Year	<i>This information will not affect your application, but a copy of most recent IND papers and passport will be required for our records.</i>

## PARENT / GUARDIAN

Please tick Mother <input type="checkbox"/> Father <input type="checkbox"/> Legal Guardian <input type="checkbox"/>	Address: (if different from student)
Full name and title of Parent/Guardian:	
Emergency contact name:	
Relationship:	
Emergency telephone number (preferably mobile):	

**The college fully supports the Data Protection Act.**

## PRESENT OR MOST RECENT EDUCATION

Name of School/College:	If less than three years at current school, please give names and dates of previous schools:
Start Date: _____ Day / Month / Year	
Finish Date: _____ Day / Month / Year	
Borough:	

## COURSES YOU WANT TO STUDY

PLEASE REFER TO THE PROSPECTUS TO SELECT COURSES (ONLY ONE FOR BTEC and UPTO 4 SUBJECTS FOR 'A' LEVEL).  
 You will find full details of all courses in the prospectus and college website. Please indicate course choices in order of preference.

	SUBJECT	LEVEL
	(Example) Business Studies	(Example) BTEC National Diploma
1		
2		
3		
4		

## ETHNIC MONITORING

ASIAN OR BRITISH ASIAN	BLACK OR BRITISH BLACK	CHINESE OR OTHER	MIXED	WHITE
11 Bangladeshi <input type="checkbox"/>	15 Black African <input type="checkbox"/>	18 Chinese <input type="checkbox"/>	19 White Asian <input type="checkbox"/>	23 British <input type="checkbox"/>
12 Indian <input type="checkbox"/>	16 Black Caribbean <input type="checkbox"/>	98 *Other <input type="checkbox"/>	20 White & Black African <input type="checkbox"/>	24 Irish <input type="checkbox"/>
13 Pakistani <input type="checkbox"/>	17 Other Black <input type="checkbox"/>	*Please state	21 White & Black Caribbean <input type="checkbox"/>	25 Other White <input type="checkbox"/>
14 Other Asian <input type="checkbox"/>			22 Other mixed <input type="checkbox"/>	

## ADDITIONAL LEARNING SUPPORT

Sir George Monoux College welcomes and supports students with disabilities and learning difficulties. It is helpful to know about your disability or learning difficulty in advance so that we can discuss and put into place the support that you may need at college. *Any information you provide will be treated in confidence.*

**Do you have a disability?**

If yes please give brief details:

Yes  No

**Do you have a medical condition?**

If yes please give brief details:

Yes  No

**Do you have any other support needs including, dyslexia, dyscalculia etc?**

If yes please give details:

Yes  No

If **'yes'** to any of the above, do you require any assistance at interview?

Yes  No

If **'no'** to the above, would you still like a confidential interview to discuss any potential support needs?

Yes  No

## PREVIOUS QUALIFICATIONS

Subject	Type of Exam eg GCSE	Date of Results	Grade

Subject	Type of Exam eg GCSE	Date of Results	Grade

## PLEASE TELL US ABOUT YOURSELF

Why do you wish to follow this course?

What are your career aims?

What part-time work, work experience, interests and school responsibilities do you have?

Is Sir George Monoux College your first choice college? If not please state.

Do you have any form of criminal record?  
(Please note if yes, further information may be requested)

Yes  No

## CHECKLIST

- |   |   |
|---|---|
| <input type="checkbox"/> All questions have been answered.          | <input type="checkbox"/> Application has been signed.   |
| <input type="checkbox"/> Don't forget the school reference.         | <input type="checkbox"/> Application is posted before the submission date <b>Monday 1st March 2010</b> .<br>(Any application received after this date will be invited to an interview at enrolment, subject to availability.) |
| <input type="checkbox"/> Keep a copy of your completed application. |   |

## STATEMENT OF APPLICANT

Please read the following statement and sign below. This will help us process your application more quickly.

I wish to apply for admission to the full-time course described in the **COURSES YOU WANT TO STUDY** section. If offered a place at the College, I agree to comply with the general regulations, policies and procedures of the college and any particular conditions set out in the Offer of Admission.

**I certify that the information given is correct to the best of my knowledge.**

The College has to give your personal and qualification details to the Funding Council. If you are happy for other users to contact you, should they wish to do so, please tick this box  (L27) for further information please contact the College.



The Managing Information Across Partners (MIAP) service is operated by the Learning and Skills Council (LSC) for learners aged 14 years and over and learners registering for relevant post-14 qualifications. Details of opting-out of data sharing can be found at [www.miap.gov.uk](http://www.miap.gov.uk) or by telephoning the MIAP help desk on 0845 6022589.

### Data Protection Acts – CONSENT TO PROCESS

Information you provide on this enrolment form will be passed to the Learning and Skills Council, which is registered under the Data Protection Act 1998. The College provides parent / legal guardians with occasional routine progress reports. Should there be any serious disciplinary issues, parents / legal guardians will be contacted.



"This activity has been directly or indirectly part-financed by the European Social fund - helping develop employment by promoting employability, business spirit and equal opportunities, and investing in human resources."

Student's Signature

Parent / Guardian Signature

Date ..... Day ..... / Month ..... / Year .....

Date ..... Day ..... / Month ..... / Year .....

## IMPORTANT DATES

Application submission: **Monday 1st March 2010**

Open day information: Saturday 21st November 2009 and Saturday 6th February 2010 Time: 10.00 am-1.00 pm (last entry 12.30pm)

Interviews commence: January 2010

Enrolment commences: Tuesday 24th August 2010

## OFFICE USE

Interviewer Name

### Level, Course or Subject Choices

Please enter under appropriate level

BTEC Intro (Level 1) *GCSE 'E' and below	BTEC First (Level 2) *4 GCSE E-D	BTEC National (Level 3) *4 GCSE A-C	A Level (Level 3) *5 GCSE A-C

\*minimum requirements

**Conditional**       **Unconditional**       **\*No offer**  
Qualifications already achieved      (\*Please give reasons)

Interviewer's comments / notes

Interviewer's Signature

Prospective Student's Signature

Date

Day ..... Month ..... Year .....

**SCHOOL REFERENCE** We are unable to process any forms which do not include a school reference (To be completed by school staff)

Student Name	Unique Learner No. if known:
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To the Student: Thank you for completing your part of the application form. **Please hand the form to your Head of the Year who will arrange for the reference section to be completed.**

To the Referee: Please complete the entire section below, clearly in **BLOCK CAPITALS**.  
**Students are entitled to see a reference once it has been received by a third party.**

Date of Birth

Day	Month	Year
...../...../.....	...../...../.....	...../...../.....

**Please list subjects, examinations and estimated grades below:**

Subject	Exam (If not GCSE)	Estimated Grade	Subject	Exam (If not GCSE)	Estimated Grade
MATHS					
ENGLISH					
ENGLISH LITERATURE					

Please tick the most appropriate box	Excellent (96%)	Good (92%)	Average (88%)	Below Average (84%)	Poor (Below 80%)
Attendance (Please state % if available)					
Punctuality (Please state % if available)					
Motivation					
Self-Discipline					
Relationship with Staff					
Relationship with Students					

If you have ticked 'Average' or below, for any of the above please give details:

Has the student received ESOL or learning support? Yes  No

Does this student have any access or healthcare needs? Yes  No

*If yes please give details:*

Has the student been referred for serious misconduct during year 10/11? Yes  No

*If yes please comment:*

Please use the space below to comment on the students abilities for the course and on personal qualities.

Name .....

Signature.....

Position .....

School stamp

Student's Start Date:      Day    /    Month    /    Year .....

Expected Completion Date:      Day    /    Month    /    Year .....