

## THE CORPORATION

### MINUTES OF THE SPECIAL MEETING HELD ON WEDNESDAY 3 NOVEMBER 2010

#### Present:

Mr O Adetola		Student member	Present
Mr F Ahmed		Business member	Apologies
Ms S Ali		Independent Member	Present
Ms M-A Chong		Independent Member	Apologies
Ms K L Clifford		Principal	Not Present
Ms A Dixon		Teaching staff member	Present
Ms B Graham	(Vice Chair)	Co-opted member	Present
Mr T Grainger		Independent member	Present
Ms C Hau		Student member	Present
Mr J Hedges	(Chair)	Co-opted member	Present
Mr N A Hudson		Co-opted member	Present
Mr D Johnston		Independent member	Apologies
Ms S Medd		Support staff member	Present
Mr H Nur		Parent Member	Apologies
Vacancy		Independent member	

#### Clerk to the Corporation: Mr C Bond

*Minute MC/62/10*

#### **Declarations Of Interest**

*There were none*

*Minute MC/63/10*

#### **Apologies For Absence**

Apologies were received from Farid Ahmed, David Johnston and My-Anh Chong and Hussein Nur.

*Minute MC/64/10*

#### **Appointment Of Principal**

The Chair reminded members of the process that had been undertaken in order to appoint a Principal. There had been sixteen applicants for the post of whom three had been shortlisted. After seeking HR advice the selection panel had decided to add a fourth candidate, Mary Vine Morris to the shortlist the selection panel had interviewed the four shortlisted candidates on 2<sup>nd</sup> and 3<sup>rd</sup> of November. The candidates had also undertaken written exercises and psychometric tests. After lengthy consideration the panel had decided to recommend that the Corporation should appoint Paolo Ramella, currently Vice Principal Curriculum in the college, as Principal to succeed Kim Clifford from 1 January 2011. Members put questions to the selection panel. After lengthy and detailed discussion it was the unanimous decision of the Corporation to offer the post of Principal to Mr Ramella.

*Minute MC/65/10*

#### **Appointment Of Clerk To The Corporation**

It was noted that Robert Smith has been appointed as Clerk to the Corporation with effect from 1 January 2011. The current Clerk's appointment was scheduled to terminate on 3 November 2010.

Charles Bond indicated that he was willing to remain in post to cover the period until 31 December 2010 but indicated that he would not consider any further extension beyond this date.

*Charles Bond withdrew from the meeting at this point.*

Members decided to extend Mr Bond's employment as Clerk until 31 December 2010.

Mr Bond returned to the meeting and was informed of the decision of the Corporation. He was happy to serve as Clerk until 31 December 2010.

*Minute MC/66/10*

**Any Other Business**

Documents relating to the Appointment of Principal

*This is the subject of a separate confidential minute.*

*Minute MC/67/10*

**Future Items**

No future items were requested

*Minute MC/68/10*

**Confidential Items**

The item Documents Relating to the Appointment of Principal raised under Any Other Business is to be subject of a separate confidential minute.

*Minute MC/69/10*

**Date And Time Of Next Meeting**

The next meeting of the Corporation is scheduled for Wednesday, 8 December 2010 at 7.00 pm

*The meeting closed at 7.59 pm. The item taken under any other business is the subject of a separate confidential minute*

## ***CONFIDENTIAL MINUTE***

*Minute MC/70/10*

### **Any Other Business**

#### **Appointment of Principal**

The Clerk to the Corporation informed the Corporation that anonymous letters had been received addressed to all members alleging irregularities in the process for appointing a Principal. Having considered the letters in detail the Chair said that he was convinced that there had been no irregularities in the process. He invited members to comment on the issue. After lengthy discussion members agreed with the Chair that there were no irregularities in the process or which could be perceived in the process. It was agreed that the Chair would contact the other relevant parties to whom the letter had been addressed and assure them of the Corporation's confidence in the legality and probity of the appointment process.