

SIR GEORGE MONOUX COLLEGE

Minutes of the Meeting of the Search & Governance Committee held on 2 February 2011

Present	James Hedges (Chair), Sue Medd, Paolo Ramella (Principal)
Clerking Services	Robert Smith (Clerk to the Corporation)
Observer	Beverley Graham (items 8-13 only)

1. Apologies for Absence

Apologies were received from the following member of the Corporation:
Shomsia Ali. The meeting was quorate.

2. Declarations of Interest

None.

3. Minutes of the Previous Meeting

It was noted that Minute MS/26/10, prepared by the previous Clerk to the Corporation, required amendment to record one vacancy subsisting after the appointment of Shomsia Ali to membership of the Corporation. Subject to this alteration (herein recorded), the minutes were approved as correct and a *prima facie* record of the proceedings to which they relate.

4. Matters Arising from the Minutes

None.

5. Termination Dates of Members of the Corporation (Paper SG 11-01)

A schedule prepared by the Clerk to the Corporation was received for information.

6. Knowledge and Skills Analysis of Members of the Corporation (Papers SG 11-02 and SG 11-03)

A schedule prepared by the previous Clerk to the Corporation was received for information. The format of a new schedule prepared by the present Clerk to the Corporation was also received, and approved for immediate use.

7. Re-Appointment of Member of the Corporation: Beverley Graham

It was noted that Beverley Graham's present term of office expires on 27 March 2011.

Ms Graham attended the Committee for the purpose of an interview.

Members noted that she had:

- demonstrated substantial commitment to the work of the College and participated appropriately in the work of the Corporation, including chairing a committee, during her first period of office;
- expressed a willingness to engage in member development activities to enhance her contribution to the work of the Corporation;
- shown a good appreciation of the College's strategic priorities, and the Corporation's role in formulating them and overseeing their implementation;
- a strong understanding of the College's stakeholders.

Members accordingly recommended that the Corporation, at the meeting to be held on 17 February 2011, appoint Beverley Graham to a second term of office commencing on 28 March 2011 and expiring on 27 March 2015.

8. Appointment of Member of the Corporation: Brian Westbury (Paper SG 11-04)

An application for membership from Brian Westbury was received, and Mr Westbury attended the Committee for the purpose of an interview.

Members noted that Mr Westbury demonstrated:

- evidence of commitment to the life and work of the College;
- practical experience of applying legal principles in a complex environment, including the successful practice of advocacy;
- a forensic intelligence in considering multifaceted problems;
- a clear understanding of the principles of risk management.

Members accordingly recommended that the Corporation, at the meeting to be held on 17 February 2011, appoint Brian Westbury to a term of office commencing on 17 February 2011 and expiring on 16 February 2015.

9. Appointment of Member of the Corporation

It was noted that, with the termination of Noel Hudson's fourth period of office effective on 28 February 2011, a vacancy would exist for a directly-appointed member. It was noted that Mr Hudson had furnished the Corporation with a range of financial skills, knowledge and expertise, and that a replacement member should be sought offering the same competences.

Members accordingly agreed that candidates for appointment be sought initially by application to the Draper's Company, through the medium of the Chair and Principal, and notification of the vacancy to College alumni (to be effected by the Chair).

It was agreed that the Corporation needed to develop strategies for filling future vacancies when they fall due, with particular reference to knowledge skills and experience in relation to human resources management and the effective search for appointees with a demonstrable record of securing entrepreneurial growth in organisations.

10. Items for the Corporation

Items 7 and 8 were agreed as competent business for the Corporation at the meeting to be held on 17 February 2011.

11. Any Other Competent Business

None.

12. Items for Future Agendas

None.

13. Date and Time of the Next Meeting

To be appointed.